



注册饭店高级培训师（CHT）

The Certified Hospitality Trainer (CHT®) is the most prestigious certification available to a hospitality training executive. It identifies the recipient as one who is part of an elite group of hospitality professionals who by combining education and experience with dedication to the industry have achieved a high level of expertise.

Globally recognized, the **CHT®** is a highly respected professional credential that validates your advanced knowledge in the hospitality industry. It is an honor awarded to food and beverage professionals whose leadership and managerial abilities are exemplary.

Achieving the **CHT®** certification announces that you have a place among the best in your profession, are abreast of current trends and latest hospitality protocols; and serves as leverage in current and future career opportunities.

Prerequisites: 取证条件

Because individual backgrounds vary widely in the hospitality industry, applicants may pursue the **CHT®** designation through one of three options: Plan A emphasizes an education background; Plan B emphasizes industry experience; and Plan C emphasizes early entry. All plans require current full-time employment in the qualifying position* as well as documented evidence of managerial experience and successful completion of a comprehensive examination.

Plan A Eligibility -- Education Emphasis 受教育程度

- At least a 2-year degree from an accredited institution **OR** successful completion of the Educational Institute's five course **Management Specialization program**.
- Current full-time employment in a **CHT®** qualifying position* with at least 1 year of full-time experience in one or more such positions.

Plan B Eligibility -- Experience Emphasis 工作经验

- Current employment in a **CHT®** qualifying position* with at least two years of full-time experience in one or more such positions.

Plan C Eligibility -- Early Entry 现有职位上取证

Plan C requires a candidate to hold a qualifying position at the time of application. Plan C does not have an education requirement, but a degree will reduce the length of time you are required to spend in a qualifying position.



Through Plan C you can begin working on your CHT® designation and demonstrating your commitment to professional development the first day on the job. Plan C enables you to take the CHT® certification test up to three times so you can gauge your progress and knowledge against an industry proven standard. You no longer need to wait to see if you meet the benchmark of industry quality. You can prove it, and pursue a strong professional development regimen. This plan will allow individuals who are in qualifying positions to pursue their certification even if they are lacking in experience.

A Plan C candidate who is in a qualifying position:

- May sit for the examination BEFORE meeting the experience requirement.
- May take the examination up to 3 times.
- May sit for the examination while in the process of completing a degree.
- Will be required to submit documentation of employment at the time the experience requirement is met.

*Qualifications: property-level training executive or director, department head at a lodging hospitality company.

Exam: 考试

Interested in taking your certification exam? Our high-quality exams are designed to ensure maximum value to our customers, and each has been rigorously tested before release. The Educational Institute offers select certifications exams online.

A proctor* may be a CHA®, CHT®, a hospitality educator, an AH&LA member association/federation executive, your immediate supervisor or a member of the clergy.

*Please keep in mind that your designated proctor cannot be a relative.

The CHT® exam consists of 150 multiple-choice questions that must be answered within a three hour time period. All test questions are designed to test the candidate's mastery of various competencies derived from ten key areas of knowledge in combination with on-the-job hospitality work experience. The key areas of testing are:

- The Investment of Training and Development
- Assessing Training Needs
- Instructional Design
- Training Tools, Techniques, and Technology
- Measuring and Evaluating Training and Development
- Training the Trainer
- The Hourly Employee Orientation, Socialization, and Training Process



- Mentoring
- Management Development and Executive Education
- Outsourcing Training and Development

Candidates must submit an application and meet the necessary prerequisites. All online exams require that examinations be administered under the supervision of a proctor.